

### **Job Description –International School English Teacher (Huangpu School)**

EIC Academy, a division of EIC Education, is looking for passionate and dedicated professionals to join its teaching team. Our teachers do not just teach -- they prepare students to be successful in the classroom and the countries in which they aspire to study. We also actively participate in teachers' career development by offering continuous professional development and opportunities for movement within the company.

#### **Starting Date:**

20th Aug, 2018 (paid onboard training)

3<sup>rd</sup> Sep, 2018 (start teaching)

#### **Job Skills Required:**

- CELTA/Trinity TESOL certified or of equivalence (preferred)
- Native speaker of English
- 3+ years of ESL teaching experience
- Proven track record of achievement at both the academic and professional level;
- Highly organized, able to offer detailed feedback about each student upon request;
- Passionate about the profession of teaching, the English language, and motivating students;
- Culturally sensitive and empathetic towards the students' prior experiences;
- Adaptable, able to accept and implement specific feedback on his/her teaching

#### **Job Duties:**

- Maintain up to 30 contact hours per week with students, which may include up to 20 hours of teaching, and 10 hours of teaching-related activities, including but not limited to Conversational English Corners, demo lessons, office hours, parents meetings and student outings, some of which might be organized on evenings or weekends but will be informed and discussed with teachers in advance.

#### **Job Duties:**

- Teaching ESL courses to different groups of students in grade 7 and grade 9, up to 20 hours per week

- Participate in up to 10 hours per week of professional development, class observation, presentations, student activities, and informal “English corners.”
- Oversee weekly testing, formal examinations and guiding learners through both academic essays and formal presentations.
- Executing the English curriculum as prescribed by EIC Academy
- Meet all marking deadlines and be able to compose academic report to management

**Salary and Benefits (Huangpu):**

- 14000-18000 RMB/month
- Up to 8000 RMB flight allowance
- 2 weeks of paid vacation/year + 11 days of Chinese national holidays
- housing allowance(RMB1500/month )/in-school apartmentprovided
- Working Visa sponsor
- Health insurance covered
- Airport pickup
- End of year bonus of up to one month’s salary on successful completion of a one-year contract

**How to Apply:**

- Send your CV and a photo copy of your degree and related teaching certificates to Ivy Chen from EIC Academy : lifeichen@eiceducation.com.cn

**Visa Eligibility**

- Native speaker;
- More than two years teaching experience with reference;
- BA or above;
- WithTESOL/TEFL certificate;
- Non-Criminal record